FMS MS Enrollment and Credits Information

- 1. Specific courses are approved by the student's advisor or advisory committee and depend on the student's research area, interests, and goals.
- 2. Enrollment requirements vary depending on the form of assistantship you have that semester please check the enrollment site for guidelines.
- 3. MS students must complete the 30 credit minimum degree requirement.
- 4. MS students must complete the minimum residence requirement of 16 credits.
- 5. Minimum graduate coursework requirement half of degree coursework (**15 credits out of 30 total credits**) must be completed graduate-level coursework; courses with the Graduate Level Coursework attribute are identified and searchable in the university's <u>course search & enroll app</u>. Graduate level courses are usually 700 and above; but some courses in 300-600 have been deemed graduate level in their course attribute in the course search enroll app.
- 6. Residence credits and graduate level coursework can count towards the minimum 30 credit degree requirement.
- 7. Overall GPA requirement the minimum is a 3.00 (on a 4.00 scale) for all courses (excluding research).
- 8. Students must earn a B or above in all courses counting toward degree requirements.
- 9. All incomplete, unreported grades, or progress grades in anything other than research/thesis (usually 690, 790, 990) must be cleared. Independent study (usually 699, 799, or 999) must be given a grade (not progress) each semester.
- 10. Research/thesis courses in progress or not graded don't have to be cleared but they won't count towards the degree if not graded with an S.
- 11. If you have any questions, please contact your graduate coordinator.
- 12. For more information about the final defense and graduation check out the FMS graduation guidelines form.
- 13. This form is a brief summary of enrollment and credit information for FMS MS students. This is not a substitute for the grad program handbook. The handbook is a much more in-depth resource for graduate students concerning various topics like the preliminary exam, funding, and much more.

Advisory Committee and Meetings

- 1. The committee must have at least 3 members. In some cases, there may be a compelling reason to include a fourth committee member.
- 2. At least two of the committee members must be UW–Madison graduate faculty or former UW–Madison graduate faculty up to one year after resignation or retirement.
- 3. For FMS, committee members should be from at least two distinct disciplines.
- 4. All committee members have voting rights. To receive a master's degree, students cannot receive more than one dissenting vote from their committee on the final degree warrant.
- 5. FMS students should have annual progress meeting with their advisory committee.
- 6. This is a brief summary of committee information for FMS Ph.D. students. This is not a substitute for the grad program handbook. The handbook is a much more in-depth resource for graduate students.