

# John Jefferson Davis Travel Awards

## Department of Integrative Biology

The John Jefferson Davis Fund provides support for graduate student travel to meetings and conferences. Requests for travel support are considered by the Awards Committee twice a year, with application deadlines of **April 1** and **October 1**. Please note that the intent of the JJD is to fund attendance at future conferences:

- If you are planning to present at a conference between November 1-April 30, we strongly encourage you to submit an application by the October 1 deadline.
- If you are planning to present at a conference between May 1-October 31, we strongly encourage you to submit an application by the April 1 deadline.

Awards are available up to \$800 for national (USA and Canada) and up to \$1,000 for international travel. Applicants are required to present a paper or poster at meetings. For travel for research purposes, including field courses, applications should be made for a GSSA Research Travel Award in the spring; JJD Travel Awards are limited to meetings and conferences. Finally, we encourage group requests (e.g., for a University vehicle).

**Applicants must either be graduate students in the Department of Integrative Biology or have a faculty advisor with at least a 50%-time appointment in the Department of Integrative Biology.**

Applications should be emailed to Kayla Pelland ([kpelland@wisc.edu](mailto:kpelland@wisc.edu)) as a single PDF file and must include:

1. A coversheet with the heading "John Jefferson Davis Travel Awards" that includes (in this order):

- a. applicant's name
- b. student ID number
- c. email address
- d. campus address and telephone number
- e. degree program (M.S. or Ph.D.)
- f. number of semesters in graduate school at UW-Madison (including semesters spent outside Zoology)
- g. if Ph.D. candidate, current status (pre-qualifying exam, pre-prelim exam, pre-dissertation defense)
- h. faculty advisor
- i. dates of travel
- j. meeting attending
- k. whether presenting poster or talk
- l. other sources of funds (acquired or pending)
- m. amount of funds requested

2. A justification for the travel not to exceed 1 double-spaced page of text. This should include a budget for the various expenses associated with the travel and an explanation regarding relevant information related to your request.

3. A current CV listing educational background, publications, presentations at meetings, etc.

4. Faculty advisor's name, signature, and date

*\*Note that rather than issuing paper checks, we would prefer to book your flight, hotel, or conference registration fees using the department credit card. Please contact Cindy Armour ([carmour@wisc.edu](mailto:carmour@wisc.edu)) when you are notified of your award for assistance with making travel arrangements.*

*\*\*Verification of talk/presentation is necessary for dispersal of funds.*